

MINUTES

HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)

MEETING OF SEPTEMBER 17, 2009

- A. The Chairman, Daniel Babin, called to order the regular meeting of September 17, 2009 of the Houma-Terrebonne Regional Planning Commission (HTRPC) at 6:45 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by Dr. L. Arnold "Budd" Cloutier and the Pledge of Allegiance led by Mr. James Erny.
- B. Upon Roll Call, present were: Mr. Daniel Babin, Chairman; Dr. L. Arnold "Budd" Cloutier; Mr. Richard Elfert; Mr. Erny; Mr. Kurtz; Mr. John Navy; Mr. Alex Ostheimer; and Mrs. Marsha Williams, Secretary/Treasurer. Absent at the time of Roll Call were: Mrs. Beryl Amedée. Also present were Pat Gordon, Director, and Jennifer Robinson, Senior Planner, Department of Planning and Zoning and Laddie Freeman, Legal Advisor.
- C. ACCEPTANCE OF MINUTES:
1. Mr. Ostheimer moved, seconded by Dr. Cloutier: "THAT the HTRPC table the acceptance of the minutes for the Regional Planning Commission for the regular meeting of August 20, 2009."

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
 2. Mr. Ostheimer moved, seconded by Dr. Cloutier: "THAT the HTRPC table the acceptance of the minutes for the Zoning & Land Use Commission for the regular meeting of August 20, 2009."

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- D. Mrs. Williams moved, seconded by Dr. Cloutier: "THAT the HTRPC emit payment for the September 17, 2009 invoices and approve the Treasurer's Report of August 2009."

The Chairman called for a vote on the motion offered by Mrs. Williams. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- E. COMMUNICATIONS: None.
- F. APPLICATIONS:
1. The Chairman called to order the Public Hearing for an application by June Picou Davis requesting approval for Process D, Minor Subdivision for the Survey of Tracts 1, 2, & 3, A Redivision of a portion of Property belonging to June Picou Davis, et al.
 - a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property.
 - b) No one from the public was present.
 - c) Dr. Cloutier moved, seconded by Mrs. Williams: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
 - d) Mr. Gordon discussed the Staff Report and stated Staff recommended conditional approval provided the trailers are removed.

- e) Mr. Kurtz moved, seconded by Mr. Erny & Dr. Cloutier: “THAT the HTRPC grant approval to the application for Process D, Minor Subdivision for the Survey of Tracts 1, 2, & 3, A Redivision of a portion of Property belonging to June Picou Davis, et al conditioned upon the existing trailers being removed.”

The Chairman called for a vote on the motion offered by Mr. Kurtz. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 2. The Chairman called to order the Public Hearing for an application by Rebecca Plantation, LLC requesting preliminary approval for Process C, Major Subdivision for Rebecca Plantation, Phase II.

- a) Mr. Walt Medley, T. Baker Smith, Inc., introduced himself to the Commission.
- b) Mr. Jeff Loup, T. Baker Smith, Inc., representing the Developer, discussed the location and division of property.
- c) Dr. Cloutier moved, seconded by Mrs. Williams & Mr. Erny: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Gordon discussed the Staff Report and read a letter from Ken Pitre, Schriever Fire Chief regarding water service in the area [See *ATTACHMENT A*]. Mr. Gordon stated Staff recommended approval provided a meeting is set up with Waterworks and the Developer/Engineer for Rebecca Plantation to determine what needs to be done with the water service in the area before applying for Engineering Approval.
- e) Discussion was held with regard to the water service in the area, flooding, traffic, and including the Fire Chief in the meeting to be set up with Waterworks and the Developer/Engineer.
- f) Mr. Erny moved, seconded by Dr. Cloutier: “THAT the HTRPC grant preliminary approval to the application for Process C, Major Subdivision for Rebecca Plantation, Phase II conditioned upon a meeting being held between Waterworks, Schriever Fire Chief, and the Developer/Engineer for Rebecca Plantation to resolve issues concerning water service in the area.”
- g) Discussion was held with regard to Waterworks and the Fire Department working together and the need for involvement when master plans are submitted for approval.

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 3. The Chairman stated the next item on the agenda was an application by The Meridian Resource & Exploration, LLC requesting approval for Process D, Minor Subdivision for the Survey and Division of Property belonging to The Meridian Resource & Exploration Company, LLC.

- a) Mr. Luke Marcel, T. Baker Smith, Inc., representing the Developer, discussed the location and division of property.
- b) The Chairman recognized Ms. Vickie Ranes, 5055 Bayou Black Drive, who expressed concerns of any future business/industrial uses of the area by Shell. Mr. Marcel gave Ms. Ranes a contact name/number of a Shell Representative she could get in touch to answer her questions and concerns.

- c) Dr. Cloutier moved, seconded by Mr. Erny & Mrs. Williams: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Gordon discussed the Staff Report and stated Staff recommended approval.
- e) Dr. Cloutier moved, seconded by Mr. Erny: “THAT the HTRPC grant approval to the application for Process D, Minor Subdivision for the Survey and Division of Property belonging to The Meridian Resource & Exploration Company, LLC.”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 4. The Chairman stated the next item on the agenda was an application by Sidney Verdin requesting approval for Process D, Minor Subdivision for the Redivision of Property belonging to Sidney Verdin.

- a) Mr. Wesley Woodard, representing the Developer, discussed the location and division of property.

- b) Dr. Cloutier moved, seconded by Mrs. Williams: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- c) Mr. Gordon discussed the Staff Report and stated Staff recommended conditional approval provided a vicinity map is depicted on the plat as well as verbiage on both tracts stating for mooring purposes only.
- d) Dr. Cloutier moved, seconded by Mr. Erny: “THAT the HTRPC grant approval to the application for Process D, Minor Subdivision for the Redivision of Property belonging to Sidney Verdin conditioned upon a vicinity map being depicted on the plat and verbiage depicted on Lots A & B stating for mooring purposes only.”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 5. The Chairman stated the next item on the agenda was an application by Rutter Land Company, Inc. requesting approval for Process D, Minor Subdivision for the Redivision of Tract A2-3 into Tracts V1, V2, V3 and Tract A2-4 belonging to Rutter Land Company.

- a) Mr. David Waitz, David A. Waitz Engineering and Surveying, Inc., representing the Developer, discussed the location and division of property.

- b) Dr. Cloutier moved, seconded by Mrs. Williams: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- c) Mr. Gordon discussed the Staff Report and stated Staff recommended approval with no conditions.

- d) Mr. Erny moved, seconded by Mrs. Williams: “THAT the HTRPC grant approval to the application for Process D, Minor Subdivision for the Redivision of Tract A2-3 into Tracts V1, V2, V3 and Tract A2-4 belonging to Rutter Land Company.”

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 6. The Chairman stated the next item on the agenda was an application by St. Louis Baptist Church requesting approval for Process D, Minor Subdivision for the Redivision of Property belonging to St. Luke Baptist Church.

Mr. Ostheimer recused himself from discussion and consideration of the application.

- a) Mr. Gene Milford, Milford & Associates, Inc., representing the Developer, discussed the location and division of property.
- b) Dr. Cloutier moved, seconded by Mr. Kurtz and Mrs. Williams: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- c) Mr. Gordon discussed the Staff Report and stated Staff recommended approval with no conditions.
- d) Mr. Erny moved, seconded by Dr. Cloutier & Mrs. Williams: “THAT the HTRPC grant approval to the application for Process D, Minor Subdivision for the Redivision of Property belonging to St. Luke Baptist Church.”

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 7. The Chairman stated the next item on the agenda was an application by Development Ventures, L.L.C. requesting engineering approval for Process C, Major Subdivision for Sugarland Subdivision, Addendum No. 5.

- a) Ms. Joan Schexnayder, Terrebonne Parish Engineering Division, read a memo concerning the punch list items for the development [See *ATTACHMENT B*].
- b) Mr. Gene Milford, Milford & Associates, Inc., representing the Developer, stated they would comply with all punch list items.
- c) Dr. Cloutier moved, seconded by Mr. Erny: “THAT the HTRPC grant engineering approval to the application for Process C, Major Subdivision for Sugarland Subdivision, Addendum No. 5 conditioned upon the Developer complying with all punch list items per the Terrebonne Parish Engineering Division’s memo dated September 17, 2009 [See *ATTACHMENT B*].”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 8. The Chairman stated the next item on the agenda was an application by Williams Transco Pipeline requesting approval for Process D, Minor Subdivision for the Division of Property owned by Williams to be purchased by Plains Pipeline, LP.

- a) Mr. Chad Robichaux, T. Baker Smith, Inc., representing the Developer, discussed the location and division of property.

- b) Dr. Cloutier moved, seconded by Mrs. Williams: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- c) Discussion was held with regard to using the pond as a draft site and approval from the Bayou Black Fire Chief.
- d) Mr. Gordon discussed the Staff Report and stated Staff recommended conditional approval provided Tract 1A be used for mooring/docking purposes only.
- e) Mr. Robichaux stated the property was to only be utilized for fishing and hunting purposes only.
- f) Mr. Ostheimer moved, seconded by Dr. Cloutier: “THAT the HTRPC grant approval to the application for Process D, Minor Subdivision for the Division of Property owned by Williams to be purchased by Plains Pipeline, LP conditioned Tract 1A be utilized for mooring/docking purposes only.”
- g) Discussion was held with regard to designating property as raw land versus mooring purposes.

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

G. STAFF REPORT: None.

H. Dr. Cloutier moved, seconded by Mrs. Williams: “THAT the HTRPC acknowledge for the record the following Administrative Approvals 1-7.”

1. Survey of Revised Lot "C" and remaining property of Estate of Beverly Ledet Boquet, et al, Section 50, T17S-R18E, Terrebonne Parish, LA
2. Survey of Revised Lot A-2B within the City of Houma and Revised Lot 5, Block 2 to Sugar Mill Cottage Subdivision, Section 102, T17S-R17E, Terrebonne Parish, LA
3. Survey of Tract "A" and "B", A Redivision of Property belonging to Mary Neal Gautreaux, et al, Section 8, T18S-R19E, Terrebonne Parish, LA
4. Raw Land - Plan Showing Tracts "A" & "B", Property of Frances Cox, Sections 56, 57, & 58, T17S-R16E, Terrebonne Parish, LA
5. Revised Tracts "A", Property of Frances Cox & Property to be donated to St. Anthony Roman Catholic Church, Sections 56, 57, & 58, T17S-R16E, Terrebonne Parish, LA
6. Revised Lots 34 & 35, A Redivision of Lots 34, 35 and Tracts B & C, Wright Place Subdivision, Section 6, T17S-R17E, Terrebonne Parish, LA
7. Survey and Redivision of Texaco, Inc. 1 into Revised Texaco, Inc. 1, Section 4, T17S-R17E, Terrebonne Parish, LA

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

I. COMMITTEE REPORTS:

1. Subdivision Regulations Review Committee:
 - a) Mr. Gordon and Mrs. Robinson stated four items; altering drainage plan after development, lapse between C&P and engineering approval, electronic media, and lot development on right-of-ways; were submitted to the Terrebonne Parish Council for their consideration.
 - b) Dr. Cloutier requested the next agenda include discussion on adding the extension of Valhi from Savanne Road to Highway 90 to the Master Thoroughfare Plan.

- c) Mr. Ostheimer stated the next Council Subdivision Regulations Review Sub-Committee meeting would be Tuesday, September 22, 2009 at 11:00 a.m. He stated boulevards would be discussed as old business and residential building parks as new business.
- d) Mr. Gordon stated the regulations are initiated through the Planning Commission, then go to Council, Council sends it to their subdivision review sub-committee, who then makes a recommendation and sends back to the Council, Council approves, then goes back to the Planning Commission and a public hearing will be called and will ratify the regulations and enable the Planning Commission to enforce the new regulations. He stated the regulations changes would start with the Planning Commission and end with the Planning Commission.

2. Comprehensive Master Plan Update:

- a) Mr. Mart Black, Providence Engineering, informed the Commission of a meeting with the downtown property owners and business interests which was well attended. He stated the strengths from an analysis showed court square, followed by the Main Street Program and restaurants. He stated, based on a visioning exercise, themes beginning to emerge strongly in downtown Houma were public safety, parking, traffic issues, residential and lifestyle issues, tourism, and business growth.
- b) Mr. Black stated another visioning meeting would be held September 24, 2009 from 6:00 - 8:00 p.m. at the Terrebonne Parish Library.
- c) Mr. Black stated they were receiving a good response from the surveys. Mrs. Williams discussed involving the school system to get input from the younger populations.

J. COMMISSION COMMENTS:

1. PLANNING COMMISSIONERS' COMMENTS:

- a) Mr. Ostheimer inquired about the DOTD traffic poles in the middle of the sidewalks off of Park Avenue and wants to place signs on the poles stating that it was not local planners planning such things.

2. CHAIRMAN'S COMMENTS:

- a) The Chairman read a memo from Mr. Gordon that was sent to the Engineers, Surveyors, Developers, and Architects regarding survey plat certifications [See *ATTACHMENT C*]. He applauded Mr. Gordon on sending out the memo and stated it was a step in the right direction.

K. PUBLIC COMMENTS: None.

L. Dr. Cloutier moved, seconded by Mr. Kurtz: "THAT there being no further business to come before the Houma-Terrebonne Regional Planning Commission, the meeting be adjourned at 8:00 p.m."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mrs. Amedée. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

*Becky M. Becnel, Minute Clerk
Houma-Terrebonne Regional Planning Commission*



Schriever Volunteer Fire Department

Schriever Fire Protection District

P. O. Box 83

Schriever, Louisiana 70395

Phone: 985-446-8498; Fax: 985-446-3273

"Anytime - Anywhere"

Schriever Station
1529 West Park Avenue

Gray Station
3120 West Park Avenue

Highway 311 Station
1988 Highway 311

To: Board of Commissioners

Subject: Items on September 17, 2009 meeting.

Item Number ²/~~4~~: In previous letters I have stated that this development needs a plan before any more development can continue. Due to the noted sizes and possible sizes in the current and future phases of the project the amount of water needed for fire protection will not be available. We cannot continue to pull water from the one 12" water line and expect the needed fire flow to protect the possible structures and contents to be available. The sizes of the lots indicate that the size of the structures can be large. The larger the structure the more water flow needed. The amount of water flow needed for a structure containing hazardous material can double. I have stated in the pass that a 24" water line connected to the 36" water line should be install in this subdivision. Currently the water flow on the 12" water main along Hwy 311 has already dropped from 2300 gallons per minute to 2050 gallons per minute since the current structures were built. This depends on the time of day and amount of water being used. The requirement of a fire flow calculation through the fire marshal's office at the time of a plan review may prevent the building of the structures because of the lack of water needed to protect the building and contents. I remind the commission that the water district is not responsible for fire protection. They are responsible for providing water for fire protection based on the needs of the area. When the amount of water needed to protect life and property is not available then the project should stop until a solution is found. The growth in the northern area of Terrebonne does not have the needed water for fire protection because of the infrastructure. The water and infrastructure is available in this area. I am asking the commission to agree with our requirement based on our review. If needed I can bring PIAL to provide a rating on this area.

Item Number 7: Sugarland Subdivision Addendum # 5.

The application and drawing are in order with all fire hydrants maintaining 500 foot spacing. However, this subdivision does not have any cross connection of the water lines providing no loop in the system. The water flow at the end of the street will below the minimum standards of 800 gallons per minute required for residential areas. There can be no further development of the remaining land.

Thank You
s/ Ken Pitre, Fire Chief



P. O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P. O. BOX 2768
HOUMA, LOUISIANA 70361
(985) 868-3000

**TERREBONNE PARISH
CONSOLIDATED GOVERNMENT**

September 17, 2009
2nd Review
Agenda Item F7

TO: Pat Gordon

**FROM: Gregory E. Bush, LTC, USA, Retired
Director of Public Works**

**SUBJECT: Sugarland Subdivision Add 5;
Review of Engineering Approval**

The Engineering Division of the Terrebonne Parish Department of Public Works has reviewed the plans, specifications and calculations for the above referenced subdivision. The revised plans, specifications and calculations fail to comply with Parish Ordinances and Subdivision Regulations in the following areas:

1. 24.5.4.6.7 No approval letter from Waterworks.
2. 22-353(d) Copy of the Notice of Intent (NOI) must be submitted.

This review does not imply that this subdivision submitted complies with all other requirements of the Parish Codes. Please feel free to contact me if you have any questions or comments.

cc: Tom Bourg
Gene Milford, III, P.E.
Planning Commission
Engineering Division
Reading File
Council Reading File

Houma-Terrebonne Regional Planning Commission

MEMORANDUM

TO: Engineers, Surveyors, Developers, & Architects
FROM: Patrick Gordon, Director
Planning & Zoning Department *16.*
DATE: September 11, 2009
SUBJECT: Survey Plat Certification

The Houma-Terrebonne Regional Planning Commission requires a surveyed plat for all Minor Subdivisions, Redivision of Properties, Mobile Home Parks, Final Approvals to Major Subdivisions, and Administrative Approvals. These plats should be identified with some certification that the survey was conducted under your supervision in accordance with the minimum standards of practice for land surveyors, and that the accuracy standards are in accordance with a specific class of survey (A, B, C, D, etc.) I have instructed Staff not to approve any plats that do not provide such certification.

Please contact my office should you have any questions regarding this matter at (985) 873-6569.

Cc: Al Levron, *Parish Manager*
Gregory E. Bush, LTC, USA, Retired, *Public Works Director*
HTRPC Members
Council Reading File
Correspondence File

DANIEL J. BABIN
Chairman

L.A. "BUDD" CLOUTIER, JR., O.D.
Vice Chairman

MARSHA WILLIAMS
Secretary / Treasurer

Post Office Box 1446
Houma, Louisiana 70361-1446
Phone (985) 873-6793
Fax (985) 580-8141

PATRICK GORDON Director
Planning & Zoning Department
Terrebonne Parish Consolidated Government

BERYL AMEDÉE

RICHARD ELFERT

JAMES ERNY

KEITH KURTZ

JOHN NAVY

W. ALEX OSTHEIMER